



24th September 2019

Dear Parents and Carers

**Year 6 [REDACTED] Residential**

I am pleased to tell you that we have booked a Year 6 residential trip to [REDACTED] for Monday 18th May to Friday 22nd May. The children will complete a range of outdoor pursuits during the trip and it offers an enjoyable and exciting learning experience as well as the opportunity to develop each child's independence and self-organisational skills. We do hope that your child will be able to join us.

We have done our best to keep the cost of the trip as low as possible at **£320**. This includes 4 nights accommodation, meals and all activities (children will need to bring a packed lunch on the first day).

An information session to answer any queries you may have about the trip prior to paying the deposit will be held after school on **Friday 4th October at 3.15 p.m. in Year 6 with Mrs Davenport**. If you have any questions but are unable to attend the session, please request a phone call via Mrs Gale in the office or speak to Mrs Davenport directly.

**To secure your child's place on the trip a deposit payment of £45 is required by the 4th October.** Please note this deposit payment is paid straight to PGL, and therefore is **non-refundable in any circumstances**. Monthly payments are then required to ensure that the total sum is paid well in advance of the trip. You will receive an email shortly informing you of how to make payment. If you have not already given your email address to the school or have recently changed your email address please inform the office. If you do not have an email address please call in to the office where you will be given a barcode that you can present at a paypoint, such as a post office, to make payment.

The school will fund the complete cost of the trip for any children that are currently in receipt of Free School Meals but the attached form must be completed and returned by **8th October** to secure a place.

Payment must be made in full by Friday 20th March 2020. If payment is not made in full by this date, your child will not be able to attend. If subsequently the school is charged by the provider for your child's place due to late cancellation, payments made to the school by this date will be lost, and you may still be liable for further payments. We do not wish children to miss out due to financial constraints, so if this is a concern to you, please make an appointment to speak to Mrs Harding in confidence.

We look forward to a highly memorable time together.

With best wishes

Mrs Harding  
Headteacher

**Our Lady of the Angels Catholic Primary School, Queensway, Torquay TQ2 6DB**  
**Tel: 01803 613095 Email: [admin@olota.uk](mailto:admin@olota.uk)**  
**Website: [www.ourladyoftheangels.eschools.co.uk](http://www.ourladyoftheangels.eschools.co.uk)**

Our Lady of the Angels Catholic Primary School is committed to safeguarding children.

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Please return to the school office by 8 October 2019.

Y6 [REDACTED] 2020

Child's name: \_\_\_\_\_

I wish to reserve a place for my child on the trip ☐ Yes ☐ No

I have paid a £45 deposit to secure their place. ☐ Yes ☐ No

My child is currently in receipt of free school meals. ☐ Yes ☐ No

Please list any dietary needs or allergies that your child has (e.g vegetarian, food intolerances):

Please list any medication (apart from Calpol – see below) and the dosage that your child **will** or **may** need:

Please list any medical needs or issues (e.g bed wetting / sleep walking) that we should be aware of:

Is there any other information that we should know about your child?

Please include the name and address of your child's doctor and surgery.

Please turn over.

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I do/do not\* give permission for my child to be administered Calpol should the lead teacher feel it appropriate.

I give permission for my child to be administered first aid in the event of an emergency.

Parent's Names: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Home number: \_\_\_\_\_

Mobile number 1: \_\_\_\_\_ Mobile number 2: \_\_\_\_\_

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